

**Bass River Township Board of Education
Regular Meeting
Agenda
November 18, 2008**

1. CALL TO ORDER AT 7:30 P.M. - SCHOOL LIBRARY

The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this Act, the Bass River Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted, as follows:

Board Office Bulletin Board)	
Tuckerton Beacon)	
The Press of Atlantic City)	Date: <u>May 1, 2008</u>
Municipal Clerk)	

2. PLEDGE TO THE FLAG

3. ROLL CALL

Mrs. Allen	Present:	Absent:
Mr. Hamilton	Present:	Absent:
Mr. McGeoch	Present:	Absent:
Mr. Naples	Present:	Absent:
Mr. Nutt	Present:	Absent:

4. AUDIENCE PARTICIPATION

PLEASE NOTE: This audience participation is limited only to items on the agenda. Audience Participation II is open to all comments.

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the agenda item on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific agenda item.

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5. MINUTES

It is recommended that the Board of Education approve the Regular Meeting Minutes of October 21, 2008. (Enclosure)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

It is recommended that the Board of Education approve the Executive Session Minutes of October 21, 2008. (Enclosure)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

It is recommended that the Board of Education approve the Special Meeting Minutes of November 12, 2008. (Enclosure)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

6. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

~ *None*

B. NEW BUSINESS

~ **Recognition of the Executive County Superintendent**

Lester W. Richens, Ed. D., Executive County Superintendent for Burlington County will address the members of the Board of Education.

~ **Grants**

It is recommended that the Board of Education approve the acceptance of the IDEA Grant for the 2008-2009 school year in the amount of \$48,761 (\$45,617 Basic and \$3,144 Preschool). (Attachment #1)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

~ **Corrective Action Plan**

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It is recommended that the Board of Education approve the *Corrective Action Plan* related to the audit of the 2007-2008 books and records for submission to the Burlington County Superintendent's Office. (Attachment #2)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

~ Local Government Energy Audit

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the Governing Body of Bass River Township Board of Education has decided to apply to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by the Bass River Township Board of Education, are served by a New Jersey regulated public utility, and that the Bass River Township Board of Education has not already reserved \$100,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, upon acceptance into the Program, the Bass River Township Board of Education will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Part B application; and,

WHEREAS, the Bass River Township Board of Education understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Bass River Township Board of Education, approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities;

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

~Adoption of Board of Education Goals for 2008-2009

It is recommended by the Superintendent that the Board of Education adopt the

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following District and Board goals for the 2008-2009 year and that these goals be placed on the District's website:

District Goals

Student Achievement

1. Improve student achievement by revising 5 year curriculum plan and adopting new textbooks.
2. Implement 5 year plan for a full-day, in-district pre-school program for 3 & 4 year olds.

Facilities

1. Target projects identified in the LRFP & identify funding sources for 2009-2010.
2. Explore alternative energy solutions.

Shared Services

1. Explore & identify additional opportunities for shared services.

Board of Education Goals 2008 – 2009

1. Update and revise policy manual (Strauss Esmay).
2. Ensure all board members receive mandatory training.
3. Plan and prepare for NJQSAC monitoring in 2009-2010, specifically Board Governance.

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

~ Travel

It is recommended that the Board of Education approve the attached seminars/workshops and all associated costs. (Attachment #3)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

C. FOR YOUR INFORMATION

~ Legal Update

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▪ **Senate Education Committee**

On October 23rd, the Senate unanimously passed the following legislation:

- **S-2975** (substitute for S-2160) clarifies a law passed last year which authorizes the executive county superintendent to review and approve employment contracts for school administrators. This legislation limits the accumulated sick leave and unused vacation boards of education may pay to superintendents, assistant superintendents and business administrators to \$15,000 for each category. This legislation now heads to the full assembly.

On October 16th, the Senate Education Committee unanimously passed the following legislation:

- **S-2161** limits the time a vacant teaching position may be filled by a substitute teacher to 20 days.

D. CORRESPONDENCE

None

7. BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

A. BOARD SECRETARY REPORT FOR OCTOBER 2008 (Enclosure)

Pursuant to N.J.A.C. 6A:23-2.12(d), I do certify that as of October 31, 2008 no budgetary line item account has been over-expended in violation of N.J.S.A.18A:22-8 and 18A:22-8.1.

Patrick S. DeGeorge
Board Secretary

November 18, 2008
Date

B. TREASURER OF SCHOOL FUNDS REPORT FOR SEPTEMBER 2008 (Enclosure)

The October 2008 Treasurer of School Funds Report is in agreement with the October 2008 Report of the Board Secretary for the 2008-2009 school year.

Patrick S. DeGeorge
Board Secretary

November 18, 2008
Date

It is recommended that the Board of Education, pursuant to N.J.A.C. 6A:20.10(e), certify that as of October 31, 2008 after review of the Board Secretary's monthly financial reports (appropriations section) and Treasurer's Report and upon consultation with

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appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

C. INVESTMENTS REPORT (Enclosure)

8. BILLS LIST

It is recommended that the Board of Education approve the Bills Lists for November 18, 2008. (Attachment #4)

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

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Addendum
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1. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

None

B. NEW BUSINESS

District Assignments for 2008-2009

BE IT RESOLVED, that the following district assignments be approved for the 2008-2009 school year:

Mr. Stephen Brennan, Business Administrator

- Business Administrator
- Board Secretary
- Public Agency Compliance Officer as required for public agencies awarding contracts under P.L. 1975, c.127, Affirmative Action regulations
- Purchasing Agent (It is acknowledged that the bid threshold be \$29,000 and 10 percent of that, \$4,350, without soliciting competitive quotations.)
- Public Records Officer
- Health/Safety Compliance Officer
- Right to Know Officer

Action: Approved _____ Disapproved _____ Held for Study _____
Motion by _____
Second by _____
In Favor _____ Opposed _____

Authorized Depository and Signatory

BE IT RESOLVED, that Commerce bank, N.A. be approved as the Authorized Depository and authorized warrant signatures for the following accounts of Bass River Township Board of Education:

Warrant Account #7865160043

Three signatures shall be required: President or Vice President, Business Administrator/Board Secretary, and the Treasurer of School Monies.

Payroll Account #7865159409

One signature shall be required: President or Vice President or Business Administrator/Board Secretary.

Agency Account #7865159391

One signature shall be required: President or Business Administrator/Board Secretary.

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Unemployment Account #7865159417

One signature shall be required: President or Vice President or Business Administrator/Board Secretary.

Student Activities Account #7865159425

Two signatures shall be required: Superintendent, Board Secretary, and/or the Administrative Assistant.

Food Service Account #7865159433

Two signatures shall be required: Superintendent, Board Secretary, and/or the Administrative Assistant.

BE IT FURTHER RESOLVED, that the Mr. Stephen Brennan Business Administrator/Board Secretary be given authorization to invest school funds in any other bank or account deemed more profitable for the Board of Education with Board approval when such circumstances exist as authorized by the State.

Action:

Motion by: _____

Seconded by: _____

Roll Call:	Ayes	Noes
Mrs. Allen	_____	_____
Mr. Hamilton	_____	_____
Mr. McGeoch	_____	_____
Mr. Naples	_____	_____
Mr. Nutt	_____	_____

I. SUPERINTENDENT'S REPORT

A. Recommendations Requiring Board Approval

1. It is recommended by the Superintendent that the Board of Education approve the following Use of Facilities for the 2008 -2009 school year.
 - Girl Scouts, November 2008- May 2009, (1 or 2 Weds per month), 3:00 – 4:30 PM, Library/All Purpose Room
 - LEHT Softball Practice, November 13 – March 31, (Thursdays only), 4:30 – 6:30 PM, All Purpose Rm
2. It is recommended by the Superintendent that the Board of Education approve Shirley Phelps as a substitute teacher for the 2008 – 2009 school year.
3. It is recommended by the Superintendent that the Board of Education approve the following transfers for October 2008. (Enclosed)

B. School Reports - Enrollment/Attendance - October

II. AUDIENCE PARTICIPATION II

1. The president shall recognize persons who desire to speak
2. The president shall conduct and maintain the order to business.
3. Any person wishing to address the Board will be limited to 10 minutes per topic.
4. Complaints stated, or actions requested by the public will be taken under advisement by the Board for investigation, discussion and action or disposition at a later time/date.

III. RECESS INTO EXECUTIVE SESSION

It is recommended that the Board of Education adjourn, by Resolution, into Executive Session, from which the general public is excluded, to discuss litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached if permitted by law.

- ## **IV. ADJOURNMENT**
- It is recommended that the Board of Education adjourn the meeting.