

**Bass River Township Board of Education  
Regular Meeting  
Minutes  
December 16, 2008**

The Regular Meeting of the Board of Education of the Township of Bass River, County of Burlington, New Jersey was held at 7:30 pm, Tuesday, December 16, 2008, at the Bass River Elementary School.

The New Jersey Open Public Meetings Statement was read by Mr. Naples. Notice of the meeting was published in the official Board of Education newspaper, The Press of Atlantic City, as well as posted on the bulletin board at Bass River Elementary School, and was filed with the Municipal Clerk of Bass River Township.

Mr. Naples led the group in the pledge to the flag.

Members Present: Mr. Hamilton, Mr. McGeoch, Mr. Naples and Mr. Nutt

Members Absent: Mrs. Allen

Administration Present: Mr. Larry Mathis, Superintendent  
Mr. Stephen J. Brennan, Business Administrator/Board Secretary

Public Present: Mr. Bob Schaeffer, Head Custodian

**AUDIENCE PARTICIPATION**

None

**MINUTES**

Moved by Mr. Nutt and seconded by Mr. Hamilton that the Board of Education approve the Regular Meeting Minutes of November 18, 2008.

Unanimously approved

Moved by Mr. Hamilton and seconded by Mr. Nutt that the Board of Education approve the Executive Session Minutes of November 18, 2008.

Unanimously approved

Unanimously approved

**BOARD OF EDUCATION BUSINESS**

**OLD BUSINESS**

None

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**NEW BUSINESS**

**~ Travel**

Moved by Mr. McGeoch and seconded by Mr. Nutt that the Board of Education approve the December 16, 2008 workshop/training seminars and all associated costs. (Attachment #1)

Unanimously approved

**~ Discussions**

The Superintendent and Business Administrator/Board Secretary answered several questions from the Board clarifying the Travel Policy and accuracy of these calculations.

**FYI**

**~ Legal Update**

None

**~ BOARD MEMBER TRAINING**

The Board Secretary provided the Board Members with the status of his/her training requirements. Board Members noted several discrepancies that the Business Administrator will confirm with the New Jersey School Boards Association.

**~ Shared Service Update**

The Board Secretary reported to the Board of Education the progression of the Shared Service Agreement with Pinelands Regional. The initial stages of integrating Business services proved successful. The positive attitude of the existing staff of Bass River and Pinelands contributes to the success of the relationship thus far. The Business Administrator foresees continued success in the future.

**BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORTS**

Unanimously approved

**BILLS LIST**

Moved by Mr. Nutt and seconded by Mr. McGeoch that the Board of Education approve the bills list as of December 16, 2008.

Unanimously approved

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**SUPERINTENDENT'S REPORT**

**FYI/DISCUSSIONS**

None

**A. RECOMMENDATIONS REQUIRING BOARD APPROVAL**

**1. Use of Facilities**

Moved by Mr. McGeoch and seconded by Mr. Hamilton by Superintendent's recommendation that the Board of Education approve the following Use of Facilities for the 2008 -2009 school year.

Twas the Night Before Christmas Student Council	December 19, 2008 All Purpose Room 7PM
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LEHT Lightning Girls Fastpitch 5:30 – 7:00 PM	Mondays: Jan – Mar
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Unanimously approved

**~ Discussions**

The Superintendent provided the Board with positive feedback regarding the LEHT Facility Use request.

**2. Substitutes**

Moved by Mr. Hamilton and seconded by Mr. Nutt by Superintendent's recommendation that the Board of Education approve Samantha Seiter as a substitute teacher for the 2008 – 2009 school year (pending criminal history review) and James DiGuilio as a substitute teacher's aide, kitchen aide, and custodian for the 2008 -2009 school year.

Unanimously approved

**3. Transfers**

None

**4. Field Trip**

Moved by Mr. McGeoch and seconded by Mr. Nutt by Superintendent's recommendation that the Board of Education approve the following field trip for the 2008- 2009 school year.

PRJH Music Concert	Thursday, Dec. 18 <sup>th</sup> 9 – 10:15 AM
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**5. Contract – Food Service Director**

Moved by Mr. Hamilton and seconded by Mr. McGeoch by Superintendent's recommendation that the Board of Education approve Debbie Swanseen as Food Service Director effective January 1, 2009 at a rate of \$17.26 per hour.

Roll Call:       Ayes (4) Mr. Hamilton, Mr. McGeoch, Mr. Naples, and Mr. Nutt  
                  Nays (0)  
                  Abstain (0)  
                  Motion Carried

***~ Discussion***

The Superintendent and Business Administrator explained the general parameters regarding a Shared RFP for a Food Service Provider.

**6. School Reports**

Mr. Mathis presented the Board of Education with the following school reports for December 2008:

Enrollment/Attendance

**B. AUDIENCE PARTICIPATION II**

None

**C. RECESS INTO EXECUTIVE SESSION (SEE SEPARATE MINUTES FOR EXECUTIVE SESSION)**

Moved by Mr. McGeoch and seconded by Mr. Nutt that the Board of Education adjourn, by Resolution into Executive Session, from which the general public is excluded, to discuss negotiations at 8:06 pm. The results of this session will be made public immediately after or as soon thereafter as a decision is reached if permitted by law.

Unanimously approved

(The Board returned to public session at 8:26 pm.)

Moved by Mr. Nutt and seconded by Mr. McGeoch that the Board of Education adjourn the Board meeting at 8:27 pm.

Unanimously approved

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Respectfully Submitted,

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Stephen J. Brennan, Board Secretary